

## **Teacher, Title 1 Pre-School**

### *School District Position Description*

**Position Title:** Teacher, Title 1 Pre-School

**Department:** Primary School

**Reports To:** Building Principal

---

#### **SUMMARY:**

Instructs children in activities designed to promote social, physical, and intellectual growth in full or part-time preschool, day care center, or other child development facility by performing the following duties.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES:**

*Other duties may be assigned.*

- Plans individual and group activities to stimulate growth in language, social, and motor skills according to district's early childhood curriculum. Develops and uses instructional materials suitable for various learning styles for pupils with wide range of mental, physical, and emotional maturates.
- Develops in each pupil an awareness of his worth as an individual and his role in his family and community. Encourages pupils to express themselves creatively in art, music, and dramatic play. Provides appropriate climate to establish and reinforce acceptable pupil behavior, attitudes, social skills. Assesses families' needs.
- Cooperates and seeks assistance from other professional staff members.
- Creates an effective environment for learning through functional and attractive displays, interest centers, and exhibits of pupils' work.
- Provides individual and small group instruction designed to meet individual needs of pupils in communications skills, health habits, physical skills, and development of self-concepts. Plans and coordinates the work of paraprofessionals, parents, and volunteers in the classroom and on field trips. Communicates regularly with parents by means of newsletters, notes, phone calls and individual parent conferences.

Acknowledged \_\_\_\_\_

Date \_\_\_\_\_

- Interprets school program to parents in order to strengthen parental understanding of the individual pupil's needs and the school's role in the pupil's life.
- Maintains records as required by district office, including reports of student progress.
- Creates an effective schedule for daily activities, including recesses and snack times.
- Selects and requisitions instructional aides and supplies in accordance with classroom budget.
- Promotes parent participation and involvement in education activities provided for their children.

**SUPERVISORY RESPONSIBILITIES:**

The employee supervises students in the class, parents and volunteers.

**EDUCATION and/or EXPERIENCE:**

Bachelor's degree (B. A.) from four-year college or university and endorsement in early childhood.

**CERTIFICATES, LICENSES, REGISTRATION:**

Early Childhood certification

Acknowledged \_\_\_\_\_

Date \_\_\_\_\_